

Paris City Commission  
525 High Street  
Paris, KY 40361  
Meeting Minutes  
May 26, 2020

Pursuant to KRS 61.826 and OAG 20-05, the state of emergency regarding the threats to public health presented by the novel coronavirus (covid-19) pandemic. This meeting of the Paris city commission was conducted by videoconference. All city commission meetings may be attended by the public by viewing the video conference at the city's Facebook page online.

The Paris City Commission met in regular session by Webex video conference at 9:00 a.m. viewable on Facebook live at [www.facebook.com/cityofparisky/](http://www.facebook.com/cityofparisky/) on Tuesday, May 26, 2020.

Mayor, John Plummer called the meeting to order and the Pledge of Allegiance was recited.

City Clerk, Stephanie Settles conducted roll call.

**Present:** Mayor, John A. Plummer; Commissioner, Matt Perraut, Commissioner; Wallis Brooks; Commissioner, Stan Galbraith; Commissioner, Anna Allen-Edwards.

**Others in Attendance** City Manager, Daron Jordan; Assistant City Manager, Mike Withrow; City Attorney, Bryan Beuman

Upon determining a quorum was present for the transaction of business, City Manager Daron Jordan, proceeded to conduct the meeting.

**Approve Minutes**

Motion by Allen-Edwards, seconded by Perraut, approving the minutes of May 11, 2020 special meeting. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Motion by Brooks, seconded by Plummer, approving the minutes of May 12, 2020 regular meeting. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

**Old Business**

Second reading of an Ordinance related to Amending the FY'20 budget was read by Brad Oberlander. Motion by Plummer, seconded by Galbraith, approving Ordinance 2020-7 amending the City of Paris budget for fiscal year July 1, 2019 through June 30, 2020. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Motion by Plummer, seconded by Perraut, awarding bid of \$ 38,981.48 to Bachman Chevrolet for a 2020 Chevrolet Tahoe 4WD replacement vehicle for the Fire Chief. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Daron Jordan discussed the City has begun preparations to re-open the City Municipal building on June 1<sup>st</sup>.

Bryan Beuman discussed the 17<sup>th</sup> Street property is still in negotiations. Daron Jordan stated the property is needed for storm water runoff.

Motion by Allen-Edwards, seconded by Perraut, approving the extension of no suspension of utilities until July 1<sup>st</sup>, 2020. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

**New Business**

Motion by Brooks, seconded by Allen-Edward, approving to publish an RFP for an annual line of credit for \$ 350,000 the Fiscal Year 20-21 budget year. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Motion by Plummer, seconded by Galbraith, approving Davis & Davis, LLC to provide labor and materials to renovate the Police Department evidence processing rooms for a lump sum of \$ 22,000.00. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Motion by Allen-Edwards, seconded by Galbraith, approving a four-year contract renewal with Rumpke for Transfer station hauling and disposal. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Motion by Galbraith, seconded by Perraut, approving the instillation of a 4-way stop at the intersection of Cross Creek Drive and Greenleaf Drive. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Motion by Allen-Edwards, seconded by Perraut, approving the publishing of an RFP for Workflow Management Solutions to explore options to collect, manage, and route requests through web forms and mobile apps for the Public Works Department. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Motion by Plummer, seconded by Brooks, approving the publishing of an RFP for Copy Machine Contracts for the Municipal Center. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

**Financials**

Motion by Galbraith, seconded by Brooks, approving March financials as presented by Brad Oberlander, reflecting General Fund Revenues of \$ 8,529,737 with expenditures of \$ 7,007,065 Utility Fund Revenues of \$ 8,853,488 with expenditures of \$ 8,384,663. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut, and Plummer voting Aye.

**Payment of Invoices**

Motion by Plummer, seconded by Galbraith, approving payment of invoices as presented. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

**General Fund**

| CHECK NO | VENDOR                       | AMOUNT     |
|----------|------------------------------|------------|
| 44781    | Bourbon County Clerk         | \$230.00   |
| 44782    | Bourbon County Senior Center | \$2,625.00 |
| 44783    | Casa Of Lexington            | \$1,666.66 |
| 44784    | CCP INDUSTRIES INC           | \$711.11   |
| 44785    | Cdw Government, Inc          | \$2,833.39 |
| 44786    | Chamber Of Commerce          | \$1,625.00 |

|       |                                     |                     |
|-------|-------------------------------------|---------------------|
| 44787 | Farmers Market                      | \$1,500.00          |
| 44788 | Finley Fire Equip Dba Bg Fire       | \$858.00            |
| 44789 | Guardian                            | \$2,126.89          |
| 44790 | Hopewell Museum                     | \$1,875.00          |
| 44791 | HUMANA HEALTH PLAN INC              | \$35,091.72         |
| 44792 | INDIANA SAFETY CO., INC.            | \$245.13            |
| 44793 | KENTUCKY BANK LOAN - #1000059223    | \$13,293.08         |
| 44794 | O'reilly Auto Parts                 | \$47.47             |
| 44795 | OBERLANDER FINANCIAL SERVICES, PLLC | \$3,900.00          |
| 44796 | PARIS-BOCO PARKS & RECREATION BOARD | \$19,166.66         |
| 44797 | Paris-Bourbon County E911           | \$18,500.00         |
| 44798 | Paris-Bourbon County Economic       | \$2,250.00          |
| 44799 | Paris-Bourbon County Ems            | \$33,333.33         |
| 44800 | Paris-Bourbon County Tourist,       | \$1,562.00          |
| 44801 | RESTORATION GROUP LLC               | \$1,060.00          |
| 44802 | Shred-It Usa                        | \$51.00             |
| 44803 | STANDARD INSURANCE COMPANY          | \$485.40            |
| 44804 | Sturgill, Turner, Barker &          | \$2,497.50          |
| 44805 | Tractor Supply Credit Plan          | \$432.93            |
| 44806 | TRANSUNION RISK DATA SOLUTIONS      | \$320.00            |
| 44807 | Unifirst Corporation                | \$97.03             |
| 44808 | Us Bank Equipment Finance           | \$182.20            |
| 44809 | VERIZON WIRELESS                    | \$1,782.38          |
| 44810 | BLUEGRASS NARCOTICS TASKFORCE       | \$3,500.00          |
| 44811 | Advance Auto Parts                  | \$41.57             |
| 44812 | At&t Mobility - (6463)              | \$93.24             |
| 44813 | At&t Onenet Service                 | \$7.46              |
| 44814 | ATLANTIS GLOBAL LLC                 | \$358.20            |
| 44815 | Bourbon Community Hospital          | \$251.14            |
| 44816 | Bourbon County Sheriff              | \$1,008.77          |
| 44817 | Bourbon Limestone Company           | \$91.47             |
| 44818 | CCP INDUSTRIES INC                  | \$105.51            |
| 44819 | Central Ky Quicklube & Tire         | \$456.46            |
| 44820 | Citizen Advertiser                  | \$660.00            |
| 44821 | Columbia Gas Of Kentucky            | \$168.03            |
| 44822 | Galls, Llc                          | \$1,869.21          |
| 44823 | Johnson Controls Fire Protect       | \$268.25            |
| 44824 | Kentucky State Treasurer -Klec      | \$50.00             |
| 44825 | Kentucky Uniforms, Inc.             | \$117.85            |
| 44826 | KLC INSURANCE SERVICES              | \$3,379.82          |
| 44827 | Roeding Insurance Group             | \$3,194.49          |
| 44828 | Time Warner Cable                   | \$111.97            |
| 44829 | Unifirst Corporation                | \$97.03             |
| 44830 | VERIZON WIRELESS                    | \$80.02             |
| 44831 | Zoll Medical Corporation            | \$4,299.54          |
|       |                                     | <b>\$170,558.91</b> |

**Utility Fund**

| CHECK NO | VENDOR                       | AMOUNT      |
|----------|------------------------------|-------------|
| 52462    | Williams Metals & Alloys Inc | \$350.00    |
| 52436    | JACOB AMES                   | \$46.87     |
| 52437    | Brenntag Mid-South, Inc      | \$539.00    |
| 52438    | Caswell, David               | \$95.39     |
| 52439    | Cdw Government               | \$3,299.40  |
| 52440    | Ci Thornburg Co., Inc.       | \$1,742.05  |
| 52441    | Crystal Springs              | \$25.84     |
| 52442    | SAMANTHA DINGMAN             | \$58.54     |
| 52443    | Faust Electric Llc           | \$1,539.25  |
| 52444    | JACK FENSLER                 | \$12.23     |
| 52445    | Guardian                     | \$767.78    |
| 52446    | Hayes Pipe Supply, Inc       | \$1,753.20  |
| 52447    | HUMANA HEALTH PLAN INC       | \$14,390.65 |

|       |                                 |                     |
|-------|---------------------------------|---------------------|
| 52448 | Kps Sales, Llc                  | \$153.78            |
| 52449 | LEXINGTON BUILDING SUPPLY       | \$2,687.17          |
| 52450 | Martin's Sanitation Service     | \$75.00             |
| 52451 | JERRY NOBLE                     | \$14.95             |
| 52452 | OBERLANDER FIN. SERV., PLLC     | \$3,900.00          |
| 52453 | Partsmaster                     | \$192.84            |
| 52454 | Rumpke                          | \$156.00            |
| 52455 | Shred-It Usa Llc                | \$17.00             |
| 52456 | CINDY SKAGGS                    | \$51.86             |
| 52457 | STANDARD INSURANCE COMPANY      | \$186.00            |
| 52458 | TRADITIONAL BANK LOAN#1542327   | \$38,214.03         |
| 52459 | Unifirst Corporation            | \$153.99            |
| 52460 | Usa Blue Book                   | \$114.74            |
| 52461 | VERIZON WIRELESS                | \$254.46            |
| 52462 | VOID                            | \$0.00              |
| 52463 | CYTHINA ANN ZVONAR              | \$75.93             |
| 52464 | VOID                            | \$0.00              |
| 52465 | Williams Towing                 | \$350.00            |
| 52466 | American Development Corp       | \$3,587.50          |
| 52467 | Arista Information Systems, Inc | \$3,999.37          |
| 52468 | Asplundh Tree Expert Co         | \$1,650.00          |
| 52469 | At&t Onenet Service             | \$10.99             |
| 52470 | Atlas Electric Motor Svc        | \$12,552.53         |
| 52471 | Bluegrass Kesco                 | \$200.00            |
| 52472 | Central Ky Quicklube & Tire     | \$39.78             |
| 52473 | Ci Thornburg Co., Inc.          | \$1,793.57          |
| 52474 | Citizen Advertiser              | \$240.00            |
| 52475 | Columbia Gas Of Kentucky, Inc.  | \$94.61             |
| 52476 | Fastenal Company                | \$23.50             |
| 52477 | Great America Financial Servs   | \$69.17             |
| 52478 | Preiser Scientific Inc          | \$1,030.51          |
| 52479 | Southern States Lexington Coop  | \$162.00            |
| 52480 | Staples Advantage               | \$3.39              |
| 52481 | Superior Hose & Fittings        | \$247.52            |
| 52482 | Time Warner Cable               | \$409.92            |
| 52483 | Unifirst Corporation            | \$172.65            |
| 52484 | United Power Svcs Inc           | \$185.49            |
| 52485 | US DEPARTMENT OF ENERGY         | \$6,377.89          |
| 52486 | Usa Blue Book                   | \$230.00            |
| 52487 | ZOLL MEDICAL CORPORATION        | \$11,465.44         |
| 52488 | AMERICAN SCALE CORPORATION      | \$10,292.10         |
|       |                                 | <b>\$126,055.88</b> |

CPA, Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$ 24,925.15 and Utility Fund outstanding of \$ 34,486.57.

**Mayor & Commission**

Commissioner, Allen-Edwards

- Asked how many COVID-19 cases have been reported in Paris-Bourbon County. Mike Withrow responded 11 cases, 1 death, 8 recovered, 2 currently active.
- Commended EHI Consultants for continued progress with the Westside meetings, reporting that round two of individual meetings are complete with more meetings to come in June.

Commissioner, Galbraith

- Stated that a letter was mailed to utility customers with past due balances. The letter stated the expectations of customers with unpaid utility bills and what the process will be when the emergency declaration is over.
- Extended appreciation to City employees for quick and prompt response to the recent flooding.

Mayor, Plummer

- Asked if Youth Baseball would begin soon. Commissioner Brooks stated the Parks and Recreation Board has a meeting scheduled for Friday, May 29<sup>th</sup> to discuss.
- Inquired about the status of Atlas Street. Mike Withrow stated that Billy Reed has the key and is still removing personal belongings.

City Attorney, Bryan Beaman

- Announced the County will begin interviews for the Boys and Girls fund scholarships in June.

**Adjourn**

Motion by Plummer, seconded by Galbraith, to adjourn the meeting at 10:00 a.m. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles